

**WILMINGTON HOUSING AUTHORITY**  
**LOW-INCOME PUBLIC HOUSING**  
**ADMISSIONS AND CONTINUED OCCUPANCY POLICY**  
**PROPOSED CHANGES**

**CURRENT POLICY**

**PROCESSING APPLICATIONS**

**PREFERENCE FOR RESIDENT SELECTION**

Preferences are used to establish the placement of order on the waiting list. The WHA public housing program will grant a preference to families whose head, spouse or sole member of the household is elderly or disabled and to those families whose income is derived from employment. To qualify for the working preference, the head of household, spouse, co-head or sole member must be employed a minimum of 20 hours a week.

The WHA will verify preference during the eligibility review and again prior to housing. Any applicant who does not qualify for the preference at the time will be placed back on the waiting list in accordance with the original date and time of application.

A written notice of this determination will be sent to the applicant and the applicant will be given the opportunity to meet with WHA to review this decision.

**NEW POLICY – PROPOSED**

**PROCESSING APPLICATIONS**

**PREFERENCE FOR RESIDENT SELECTION**

Preferences are used to establish the placement of order on the waiting list. WHA will grant a preference to families if:

- Head, spouse, co-head or sole member of the household is elderly or disabled;
- Head, spouse, co-head or sole member of the household is employed a minimum of 20 hours week;
- Head, spouse, co-head or sole member of the household is homeless as defined as living in a verified shelter;
- Head, spouse, co-head or sole member of the household is part of an offender re-entry program and referred by Probation and Parole.

The WHA will verify preference during the eligibility review and again before the certification and lease signing. Any applicant who does not qualify for the preference at the time of

certification will be placed back on the waiting list without preference in accordance with the original date and time of application.

A written notice of this determination will be sent to the applicant and the applicant will be given the opportunity to meet with WHA to review this decision.